

Minutes of the Fourteenth Meeting of Finance Committee held on 16th May 2015 at 02:30 PM

**Venue: Conference Room, Transit Campus (Central University of Haryana), DLF, Phase-3,
Gurgaon**

Minutes of the Finance Committee Meeting

The fourteenth meeting of the Finance Committee of Central University of Haryana was held on Saturday, 16th May 2015 at the Transit Campus of Central University of Haryana.

Following members were present:

1. Prof. R.C. Kuhad	Chairman
2. Prof. Suleman Siddiqui	Member
3. Dr. P C Patanjali	Member
4. Dr. Fazal Mahmood	Representative of JS & FA , MHRD
5. Sh. V Talreja	Representative of JS(CU), UGC
6. Sh. A K Gogia	Finance Officer (Secretary)
7. Dr. A K Jha	Registrar (Special Invitee)
8. Dr. K K Kohli	Special Invitee

Dr. Shahid Asraf, Member, FC could not attend the meeting.

At the outset, the Vice Chancellor welcomed the members. Registrar, Dr. A K Jha explained the development activities taken up and carried out. Thereafter the agenda items were taken up by the Finance Officer and discussed as under:-

Sr. No.	Agenda
1-1.107	Confirmation of Minutes of Thirteenth Meeting of Finance Committee (Annexure - I): Resolution: Considered and Confirmed.
	Development Note : About construction of building in the Campus Placed on Table (Annexure- II) - Noted
Reporting Items:	
1-1.108	Reporting about Construction of Building in Second Phase : NBCC has started the Construction of two Academic Blocks costing Rs. 121.14 Crore as per the approval of Executive Council. Resolution: Noted
1-1.109	Release of Arrears of D.A. to the University employees: 6% DA Arrear (107% to 113%) for the month of January, 2015 to March, 2015 has been paid to all the regular employees. The total amount of Rs. 2,37,298/-

	<p>(Two lakh Thirty seven thousand Two hundred Ninety eight only rupees) has been released for the same. Thereafter it is being paid alongwith salary on regular basis.</p> <p>Resolution: Noted and Ratified</p>
1-1.110	<p>Release of Payment of Rs. 80 lakh to MTNL:</p> <p>MTNL has Completed more than 95% work in Wi-Fi networking in the Campus along with VC's Temporary residence and 30 Semi-Permanent Quarters. As per the approval of Prof. U.P. Sinha, the then Vice Chancellor (Acting) additional payment of Rs. 80 lakh (as part payment) has been released. As per the directions of Executive Council, Prof. Talat Ahmad, the then Vice Chancellor (Additional Charge) constituted the Committee in the month of April, 2015 and the balance amount will be released after the recommendations of the Committee and due approval of the Executive Council. (Annexure- III)</p> <p>Resolution: The Finance Committee noted with the observations that no further payment shall be made unless recommended by the committee constituted for the purpose and approved by the Finance Committee and subsequently by Executive Council.</p>
1-1.111	<p>Submission of Utilization Certificate for the Financial Year 2014-15 :</p> <p>Utilization Certificate for the Financial Year 2014-15 has been prepared and submitted to U.G.C. (Annexure - IV)</p> <p>Resolution: Noted and approved.</p>
1-1.112	<p>To Consider and approve the expenses for the period from 01.04.2015 to 10.05.2015 :</p> <p>The expenses incurred during the period from 01.04.2015 to 10.05.2015 placed on table for Consideration and approval of Finance Committee.</p> <p>(Annexure-V)</p> <p>Resolution: Approved</p>
1-1.113	<p>To Consider Financial Progress report as well as Physical report submitted by CPWD & NBCC up to 30.04.2015.</p> <p>A copy of Financial Progress report as well as Physical Progress report and expenditure detail up to 30th April 2015 submitted for the information and consideration of the Committee. (Annexure-VI)</p> <p>Resolution: Noted and approved</p>
Action Taken Report:	
1-1.114	Assets Value of the CPWD Work of Rs. 244.12 lakh:


	<p>For the construction of the first phase University has given an advance money of Rs. 89 crores to CPWD and in the 13th Finance Committee Meeting held on 06th December 2014, the assets worth Rs. 244.12 lakh were approved. Remaining balance amount out of 89 crore is still unadjusted. All the works have been entered in the Account Books and the same amount has been adjusted from the advance given to C.P.W.D for the works under First-Phase.</p> <p>Resolution: Noted and Ratified</p>
1-1.115	<p>HRA Deduction from the staff staying in University accommodation:</p> <p>As per the approval of Finance Committee and Executive Council in their last meetings held on 06th December 2014, HRA is being deducted from all the employees who are staying in the Campus as per their entitlement.</p> <p>Resolution: Approved</p> <p>Observations: Committee further resolved that the Vice Chancellor may devise appropriate term for the rent deducted from the contractual staff. It was decided to deduct the amount as accommodation charges.</p>
1-1.116	<p>Payment of Yoga Instructor for Two Hours:</p> <p>Rs. 5000/- (Five thousand only) per month is being paid to the Yoga instructor every month as per the recommendation of Executive Council in its meeting held on 06th December 2014.</p> <p>Resolution: Noted</p>
Main Agenda	
1-1.117	<p>Approval of Charging the fee from Students w.e.f Session 2015-16 :</p> <p>University has spent Rs. 1,52,000/- on health facility , Rs. 85,000/- on sports activity respectively, during the session 2014-15. University is not charging any amount from the students. Finance Committee is requested to allow to charge Rs. 200/- per annum as sports fee, Rs. 100/- per annum health fee and Registration fee of Rs. 2000/- from Ph.D. Students, Rs. 1500/- from M.Phil. Students and Rs. 1000/- from M.A. Students and Rs. 500/- as Continuation fees from P.G. Students only. Moreover University has provided Internet facilities for students from this session 2015-16 .Finance Committee is requested to allow to charge Rs. 250/- per annum as internet charges.</p> <p>Resolution: The Finance Committee authorized the Vice Chancellor to revisit the fee structure (including Hostel fees) and implement the revised fee</p>

	structure w.e.f. the academic session 2015-16. The revised fee structure may be reported in the next meeting.
1-1.118	<p>Approval to pay Rs. 1,80,000 against damage found in College Building of Govt. B.Ed. College, Narnaul:</p> <p>Central University of Haryana was functioning at Govt. College of Education, Narnaul since 2010 to 12th August 2013. A Committee Constituted by Dy. Commissioner Narnaul of Technical persons has submitted the report with recommendation that University should pay Rs. 1,80,000/- (One lakh Eighty thousand only) to Principal Govt.College of Education Narnaul. Moreover our J.E and S.O visited the sight and they have also recommended that the payment of Rs. 1,80,000/- is justified. (Annexure VII)</p> <p>Resolution: Approved</p>
1-1.119	<p>Payment of Refreshment Charges of Rs. 100/- to each student going outside the University for Cultural / Sports / Departmental Activities and Academic Activities.</p> <p>Students of the University go outside in connection with Academic/Cultural/Sports and Departmental Activities. Finance Committee is requested to approve the amount of Rs. 100/- per day to pay as refreshment charges to each student going for any of the above mentioned activity approved by the appropriate authority.</p> <p>Resolution: Approved the refreshment charges for the participation of students in activities outside the University @ Rs. 100/- per student for maximum 10 days.</p>
1-1.120	<p>Payment of Refreshment for the Practice of Cultural, Academic and Sports activity @ 50/- per student per day:</p> <p>Students who participate in Academic, Cultural and Sports activities for any State /National /International competition or for annual function or at any other platform within the campus may be provided the refreshment @ 50/- per student per day. However refreshment may not be served to students for more than 10 days and it should be limited only to participants, accompanist and In-charges.</p> <p>Resolution: Approved the provision of refreshment @ Rs. 50/- per student for maximum 10 days.</p>
1-1.121	Increase the Remuneration rates for Extension lectures to Professor and Associate Professor:

	<p>At present Our University is paying Rs. 1000/- (One thousand only) per lecture to all Academics /Scientists visiting our University for academic / extension lectures. Finance Committee is requested to consider the proposal to pay Rs. 2000/- to the resource persons at the level of Professors and Rs.1500/- to the resource persons at the level of Associate Professors along with Travelling allowance as per TA Rules. However, the Assistant Professors invited as resource persons to deliver lectures will be paid Rs. 1000/- per lecture.</p> <p>Resolution: The Committee resolved that the proposal to increase the honorarium may be referred to UGC with justification and change, if any, shall be made only after receiving clarifications from UGC in this regard.</p>
	<p>Any Other Matter with the permission of the Chair.</p>
1-1.122	<p>To consider and approve the proposal to appoint OSD (Internal Audit) on contract basis.</p> <p>Keeping in view the increase volume of transaction and to ensure the procedural accuracy and transparency in the accounts, it is proposed that a retired person from CAG, who is well-versed with the rules of Govt. of India and possesses the experience of audit administration may be appointed on contract basis. The person may be selected on contract basis with the consolidated pay which will be paid as per UGC norms for similar appointment.</p> <p>Resolution: Approved</p>
1-1.123	<p>Fixing of Electricity Rates (Domestic and Non-Domestic):</p> <p>A committee duly constituted by the competent authority to fix up the rate of electricity charge from the staff staying in semi-permanent staff quarters and boys and girls hostel has given its report.</p> <p>As per report it is suggested that the persons staying in semi-permanent structured staff quarters may be charged the same rates as charged by DHBVN from University and persons staying in Hostel may be charged at flat rates i.e. Rs. 300/- for one room and Rs. 500/- p.m. for two room set.</p> <p>Resolution: Approved</p>
1-1.124	<p>To consider and approve the payment of arrears to Dr. Sanjiv Kumar, Associate Professor in English on pay-fixation in Selection Grade w.e.f. 22.12.2011:</p> <p>Dr. Sanjiv Kumar, Associate Professor of English joined this University on</p>

	<p>deputation from Haryana government on 30.10.2010. Haryana government has fixed pay @ Rs. 8000/- GP instead of Rs. 7000/- w.e.f. 22.12.2011 (Selection Grade). He has requested to pay the arrears w.e.f. 22.12.2011 to 06.01.2014. Total amount of arrear comes to Rs. 43389/-.</p> <p>Resolution: Approved</p>
1-1.12	<p>To consider and approve the draft Medical/Health facility guidelines for the employees of the University as recommended by the committee constituted by the Vice Chancellor.</p> <p>The draft guidelines recommended by the committee constituted by the hon'ble Vice Chancellor consisting of Dr. K.K. Kohli, Health Advisor, Delhi University, Sh. A.K. Gogia, Finance Officer and Dr. Sanjiv Kumar, Associate Professor were placed on table for consideration and approval of the Committee.</p> <p>Resolution: The Committee considered and approved the draft recommendations with following observations:</p> <ul style="list-style-type: none"> - Among the cities mentioned in the draft for empanelment of hospitals, Delhi, Gurgaon and nearby cities may also be incorporated. - The draft guidelines may be adopted by the University and University may seek clarification regarding provision of the Medical/Health facilities to the retired/pensioner employees from UGC. - The committee recommended that if it suits the requirements of the University then Medical Attendant Rules may be adopted as such.
1-1.12	<p>To consider and approve the recommendations of the Building Committee held on 16th May 2015.</p> <p>Resolution: Approved with the following observations:</p> <ul style="list-style-type: none"> - University may start the building projects within the limits of allocation of 12th Plan of UGC or funds available with the University.

As there was No other agenda for discussion, meeting ended with the Vote of Thanks.


Finance Officer
 Page 6 of 6


Vice Chancellor